



MEMPHIS UNIVERSITY SCHOOL



DIRECTOR OF ATHLETICS

September 2023
Job Description

MEMPHIS UNIVERSITY SCHOOL

Founded in 1893, Memphis University School (MUS) is a widely respected college-preparatory school for boys in grades 7-12 set on a 94-acre campus in Memphis, Tennessee. An engaging curriculum, a dedicated and supportive faculty, and a full complement of athletic, artistic, and extracurricular activities all conducted under the school's Honor Code create an environment in which boys thrive, becoming well-rounded young men of strong moral character, exceptionally prepared for college and life.

We have a student-faculty ratio of 7:1, and nearly 73% of our faculty hold a master's degree or Ph.D. The success of our students is a testament to an exceptional faculty: Nearly 50% of our students typically score 30 or higher on the ACT, and 90% score 3 or higher on AP exams.

Remarkably low attrition rates among both families and faculty reflect satisfaction with our culture and programs.

This is an exciting time to be at MUS. We are in the third year of our Legacy Forward Strategic Plan, which identified six goals focusing on the following areas: Academic Excellence, Faculty Development, Inclusivity, Visibility and Brand, Sustainability, and Facilities Enhancement (resulting in an ambitious Campus Master Plan). Plans are moving forward in all these arenas. Read more [here](#).

Our student body, encompassing 610 boys in 2023-24, is diverse, representing a wide range of differing cultural backgrounds, perspectives, and neighborhoods in the Memphis area.

MUS enjoys a strong base of support from more than 4,800 active alumni, many of whom are leaders in their fields, and a \$52 million (and growing) endowment.

MISSION

Memphis University School is a college-preparatory school dedicated to academic excellence, cultivation of service and leadership, and the development of well-rounded young men of strong moral character, consistent with the school's Christian tradition.

Learn more at <https://www.musowls.org>.



MUS ATHLETICS

An extension of the classroom, sports have always played a significant role in shaping the character of our students. Teamwork, self-sacrifice, courage, stamina, perseverance, hard work, self-control – these values are forged in the crucible of training and competition. While we are extremely proud of our numerous athletic achievements, we realize these endeavors are never an end in themselves, but a powerful means to an end: self-knowledge and self-improvement for our boys. Our athletic program lives by the highest code of sportsmanship. We play hard, we play by the rules, and we have fun. At MUS, we always play the games well.

Read our Athletics Philosophy [here](#).

Our athletic facilities are among the finest in high school sports and rival those of some colleges, with dedicated spaces for almost all of our 14 interscholastic sports, including a multipurpose stadium, baseball stadium, sports and physical education center, two lacrosse fields, a fencing center, and indoor-outdoor tennis facilities. In addition, the school is situated on 94 acres of land, much of which is wooded, providing student-athletes with a beautiful cross country trail for training and plentiful outdoor space for practice and play. The Campus Master Plan includes a new two-story Fitness Center and Field House with All-Sports Turf Field. For more on the school's athletic facilities, click [here](#).



STATISTICS

- **63** team state championships since 1958
- **14** interscholastic sports; 12 in Lower School
- **82%** of Upper School students participated in at least one sport in 2022-23
- **10%** of the senior class typically commit to play sports at the college level

VARSITY SPORTS

Baseball
Basketball
Bowling
Cross Country
Fencing
Football
Golf
Lacrosse
Soccer
Swimming
Tennis
Track and Field
Trapshooting
Wrestling



THE POSITION: DIRECTOR OF ATHLETICS

Memphis University School seeks an experienced school administrator to serve as Athletic Director starting in July 2024. MUS has a proud and longstanding tradition of excellence in academics and athletics. Since the late 1950s, the school has fielded highly competitive teams and has achieved state championships in multiple sports. Candidates from diverse backgrounds, experiences, and perspectives who can inspire, lead coaches and staff, and provide strategic thinking to an athletic department for boys are encouraged to apply.

Duties include but are not limited to the following:

ADMINISTRATIVE RESPONSIBILITIES

- Manage and supervise the Department of Athletics, which includes the Assistant Director of Athletics, and Lower School (grades 7-8) Assistant Athletic Director, an Athletic Trainer, an Administrative Assistant, and coaches.
- Oversee the professional growth and development of coaches.
- Work with the Athletics staff to coordinate the logistics of all scheduling and athletic events.
- Exercise responsible oversight of departmental finances, purchasing, facilities, and resources.
- Provide direction to summer sports camps and programs.
- Work with the college counseling office in guiding student-athletes who want to continue playing their sport at the next level.
- Ensure compliance with legal requirements of government regulations and agencies.
- Represent MUS at league meetings, national conferences, and workshops.

GREATER SCHOOL RESPONSIBILITIES, SUPERVISION, LEADERSHIP

- Supervise, mentor, and evaluate head coaches and assistants (a coach of coaches).
- Ensure that coaches are integrated into all aspects of school life.
- Serve on the MUS administrative team.
- Carry out the MUS strategic plan – Legacy Forward – and communicate the school's athletic vision, programs, and expectations to all constituencies.
- Support MUS, its leadership, and its mission.

QUALIFICATIONS

- Bachelor's degree; master's a plus.
- Management experience in athletics.
- Experience as a coach.
- Strong communication skills.
- Strong people and problem-solving skills.
- A collaborative, consensus-building leader who actively solicits input, listens well, communicates with inspiration and clarity, and effectively delegates and empowers staff.
- A proponent of thoughtful innovation who is adept in change management.
- An understanding of the role of sports in an academically demanding school.

MUS has engaged The Finney Search Group to lead the search for our next Director of Athletics. All interested candidates are encouraged to send a resume, cover letter, and three professional references to <https://www.thefinneysearchgroup.com/mus-ad-application>. Applications sent directly to the school will be forwarded to The Finney Search Group.

MUS is an equal opportunity employer.

MEMPHIS & THE MID-SOUTH

With about 1.35 million residents, the Memphis metropolitan area boasts a historic music scene, world-famous barbecue, and a small-town feel, despite the presence of the Memphis Grizzlies and several Fortune 500 companies – including FedEx and AutoZone, both founded by MUS alumni.

In addition to four small colleges, a medium-sized university, and the University of Tennessee Health Science Center, Memphis is home to St. Jude Children's Research Hospital, a world-renowned leader in the treatment of catastrophic diseases in children. Memphis continues to develop and expand opportunities throughout the community with investments in projects such as a revitalized Downtown, Crosstown Concourse vertical village, and the 4,500-acre Shelby Farms Park – all of which have benefited from the leadership of MUS alumni.

Another sign of the area's renaissance, the Ford Motor Company is developing a \$5.6 billion battery and vehicle manufacturing campus just east of Memphis.

The Mid-South also supports a vibrant arts community, a diverse restaurant scene, and a variety of unique neighborhoods. Plus, the cost of living is very affordable – 13% lower than the national average.

For more information on the area, visit <https://choose901.com> and <https://memphischamber.com>.

